

**ISLAND COUNTY BOARD OF COUNTY COMMISSIONERS**  
(including Diking Improvement District #4)

**December 21, 2009**

10:00 a.m. Regular Meeting Board of County Commissioners

1:15 p.m. Island County Board of Health

Location: (Unless otherwise noted) Board of County Commissioners Hearing Room (Room 102B Basement), Island County Annex Bldg., 1 NE 6th Street, Coupeville, WA  
[[CLICK HERE](#) for Internet link to Island County Coupeville Campus Map]

**MEETING AGENDA – DECEMBER 21, 2009**

♦ *Welcome to the Board of County Commissioners meeting. The Board values your input and ideas, and sets aside a time called “Public Input or Comments” to listen to your comments about subjects not on the agenda; that time will commence at 10:00 a.m. immediately after the Pledge of Allegiance. A “Public Hearing” or “Public Meeting” will begin no sooner than the time shown. Occasionally, items do not make this agenda in time, but are added just prior to the meeting at the discretion of the Chairman. This separate “Chairman’s Agenda” will be addressed as the schedule permits.*

**10:00 a.m. Convene Regular Meeting** Pledge of Allegiance

**10:00 a.m. Public Input or Comments.**

*This is time set aside for members of the public to speak to the Board about subjects of concern or interest, or items not already set aside for a public hearing. The Board will take all information under advisement, but generally will not take any action unless it is emergency in nature. To ensure your comments are recorded properly, you need to state your name and address clearly into the microphone. Please limit your comments to 2 minutes.*

**Review Monthly Financial Reports from Auditor & Treasurer**

**Consent Agenda**

*[Consent Agenda items will be considered together and will be approved on a single motion typically without discussion. The items proposed for the Consent Agenda are considered to be routine and public comment or inquiries are not anticipated. Any item on the Consent Agenda will be moved to the Regular Agenda upon request from any Board Member prior to or during the Board meeting. An item moved to the Regular Agenda will be considered after the Consent Agenda.]*

- 1) Review pre-audited bills & approve vouchers for payment
- 2) Approve EFTs (electronic funds transfers)
- 3) Approve Minutes from previous meeting(s)
- 4) Approve Payroll dated December 15, 2009

**Auditor**

- 5) Resolution C-155-09 Waiver of Competitive Solicitation for Procurement of Election Computer Software Services for 2010. The proposed resolution waives competitive solicitation for a software maintenance agreement.
- 6) End User Agreement with Election Trust LLC for software support and maintenance. Amount: \$6,595 (RM-AUD-09-0483)

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Commissioners

- 7) Interlocal Agreement with City of Langley for Historical Preservation funding to be used by the City as matching funds for WA State Dept. of Archeology grant to inventory Langley's historical properties. Amount: \$6,000
- 8) Interlocal Agreement with Freeland Water & Sewer District awarding Rural County Economic Development funding for Freeland Sewer Expansion Phase 1. Amount: \$2,500,000 (RM-BUD-09-0496)
- 9) Resolution C-156-09 Compensation for Non-Bargaining Unit Employees (excluding Elected Officials) for 2010. The proposed resolution preserves, if financial situation significantly improves and it is fiscally prudent to do so, the ability to authorize cost-of-living allowances in 2010.

Homeless Housing

- 10) Certification of Consistency to Washington State Housing Finance Commission verifying that the Sunny View Village Project is consistent with Island County's Ten Year Plan to End Homelessness

Human Resources

- 11) Personnel Action Authorizations as described in Memorandum from HR Director

Juvenile Court Services

- 12) Professional Services Agreement with Paul Douhan MSW to provide services as a Sex Offender Evaluator and Therapist for clients referred by Juvenile Court Services. Amount: Not to exceed \$10,000 (RM-JUV-09-0494)
- 13) Professional Services Agreement with Randy Green MA to provide services as a Sex Offender Evaluator and Therapist for clients referred by Juvenile Court Services. Amount: Not to exceed \$10,000 (RM-JUV-09-0495)
- 14) Professional Services Agreement with Thomas C. Patek Ph.D. to provide psychological evaluation of juvenile detention office applicants. Amount: Not to exceed \$6,000 (RM-JUV-09-0493)
- 15) Amendment No. 1 to Interagency Agreement with WA State Administrative Office of the Courts decreasing the maximum reimbursement amount from \$251,100 to \$242,292. (RM-JUV-09-0352-01)

Human Services

- 16) Contract with North Sound Mental Health Administration. Biennium contract provides funding for administrative services in Island County. Contract No. NSMHA-ISLAND-ADMIN-2010; Contract Amount: \$51,318 (RM-HS-09-0475)

Planning & Community Development

- 17) Schedule Public Hearing: Ordinance C-157-10 PLG-025-09 In the matter of revisions to Chapter 17.03 ICC, Island County Zoning Code, regarding site requirements for mini storage in the Rural Zone and renaming personal storage as mini storage. Date/Time: January 4, 2010 at 10:20 a.m.

Public Health

- 18) Request for exception from the competitive solicitation procurement for medical service consultation/Tuberculosis. Dr. Christopher Spitters, MD – Tuberculosis Program; Contract No. HD-14-09; Not to exceed \$10,000 (RM-HLTH-09-0503)

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- 19) Request for exception from the competitive solicitation procurement for mental health practitioner mental health services. Compass Health – MSS/Behavioral Health Specialist; Contract No. HD-16-09; Not to exceed \$13,000 (RM-HLTH-09-0505)

**Public Works**

**County Roads**

- 20) Purchase Order No. 7871 Upgrade AutoCad Civil 3D and 3 subscription licensees; DLT Solutions; \$10,633.63 w/o sales tax. (RM-PW-09-0498) (PW-0920-166)
- 21) Local Agency Agreement Supplement No. 1 Washington State Department of Transportation LA 7001; Obligate Construction Engineering Funds; \$22,000.00 (federal); (RM-PW-09-0444) (PW-0920-154)

**Public Works**

- 22) Resolution C-158-09/R-59-09 – In the Matter of Amending Island County’s Six-Year Capital Improvement Program for the Years 2010-2015.
- 23) Supplemental Agreement No. 6 – KMD Architects and Planners, PC; Completion date revised to June 30, 2011 (RM-PW-09-478) (PW-0320-90F)

**Parks**

- 24) Resolution C-159-09/R-60-09 – In the Matter of Establishing a Gender Equity Policy for Community Athletic Programs for Island County and Third Party Organizations using Island County Parks Facilities.

**Solid Waste**

- 25) Uncollectible Write Off Approval 2009

**Sheriff – Emergency Management**

- 26) Schedule Public Hearing: Ordinance C-160-09 Eliminating Sheriff’s Supervision of the Director of the Department of Emergency Management Amending ICC 9.24A.050. Date & time: January 4, 2009 at 10:15 a.m.

**Liquor License(s)**

- 27) Application for Special Occasion Liquor License No. 091504 by the South Whidbey High School PTSA for a special occasion to be held January 23, 2010 from 7:00 p.m. to 11:00 p.m. at the Bayview Hall, 5642 Bayview Dr., Langley, WA

**Regular Agenda**

*[Items listed under this portion of the Agenda are typically considered separately.]*

Consider appointments and/or re-appointments to various boards and committees

- 28) Recommendation of an appointment to the Marine Resources Committee representing the tribal communities
- 29) Recommendation of an appointment to the Marine Resources Committee representing the field of science
- 30) Recommendation of an appointment to the Marine Resources Committee representing the commercial fishing industry
- 31) Recommendation of an appointment to the Marine Resources Committee representing the planning field
- 32) Recommendation of an appointment to the Camano Island Mosquito Control District

**Public Hearings**

*[A Public Hearing will begin no sooner than the time shown.]*

None Scheduled

**ISLAND COUNTY BOARD OF COUNTY COMMISSIONERS**  
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**Commissioners Comments & Announcements**

*[This time provides an opportunity for Commissioners to discuss events, actions or issues that may generate public comment, media calls or otherwise be of interest to the Board of County Commissioners.]*

**1:15 p.m. Island County Board of Health**

(BOH Agenda follows this BOCC Agenda)

**NOTE:** Island County Offices will be closed on Friday, December 25 in observance of Christmas Day and will reopen Monday, December 28.

Elaine Marlow, Clerk of the Board of County Commissioners (360) 679-7397

NOTICE: Persons with disabilities requiring elevator access to the Hearing Room, please call twenty-four (24) hours prior to the scheduled event: (360) 678-7919 from North Whidbey, (360) 629-4522 Ext. #7919 from Camano Island or (360) 321-5111 Ext. #7919 from South Whidbey
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**Island County Board of Health  
Regular Session  
December 21, 2009 1:15 p.m.  
Commissioner's Hearing Room (B-102) in the Court House Annex  
(1 NE 6<sup>th</sup> Street)**

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**1:15 pm - Call to Order:** Welcome to this regularly scheduled Board of Health meeting. The Board values your input and ideas, and sets aside a time called "Public Input or Comments" to listen to your comments about subjects of a health related nature that are not on the agenda.

**Additions or Changes to the Agenda**

<b>Approval of the Minutes of November 16, 2009 Regular Session</b>	Attachment
<b>Appointment of 2010 Chair</b>	
<b>Reschedule January and February 2010 Board of Health meetings – Special Sessions due to holiday date conflicts</b>	
<b>Appointment to Community Health Advisory Board (CHAB)</b> Eileen M. Jackson	Keith Higman
<b>Appointment to Children's Commission</b> Kyle Simchuk	Keith Higman
<b>Resolution No. HD-19-09 – Revision of the Community and Family Health Fee Schedule</b>	Keith Higman
<b>Resolution No. HD-20-09 – Revision of the Environmental Health Fee Schedule</b>	Keith Higman
<b>Presentation – ACHIEVE Program</b> Webber	Whitney

**Contracts:**

- |   |            |
|---|------------|
| 1. Opportunity Council – Early Learning Program<br>Contract No. HD-09-09, Amendment No. 1<br>Contract Amount: \$ 19,377<br>Amendment Amount: \$ 11,385  | Attachment |
| 2. Island County Juvenile Court Services – 2010 Nursing Services<br>Contract No. HD-17-09<br>Contract Amount: \$ 22,000 (Not to exceed)   | Attachment |
| 3. National Association of County & City Officials (NACCHO) –<br>Action Communities for Health Innovation & Environmental<br>Change (ACHIEVE)<br>Contract No. 2009-110506<br>Contract Amount: \$ 25,000 | Attachment |

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4. Island County Sheriff's Office – 2010 Nursing Services

Contract No. HD-15-09

Contract Amount:                      \$    55,000

Attachment

**Report from the Health Department**

Keith Higman

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**Adjourn:** The January 2010 meeting of the Board of Health will be held in the Commissioner's Hearing Room (B-102). The meeting will be rescheduled to a Special Session due to a conflict with a federal holiday, the date to be decided at this meeting.

**Notice:** Persons with disabilities requiring elevator access to the Hearing Room, please call twenty-four (24) hours prior to the scheduled event: (360) 679-7372 from North Whidbey, (360) 629-4522, ext. #7372 from Camano Island or (360) 321-5111, ext. #7372 from South Whidbey. Roger S. Case, M.D., Executive Secretary to the Board of Health (360) 240-5575